



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

KY VETERANS CTR SOCIAL WORKER SPECIALIST

Job Number: 20001118

Job Code: 62050V151201

Job Group: 6200 - HUMAN SERVICES

Job Established: 11/16/1990

Job Revised: 12/01/2015

Grade: 14 Salary (MIN - MID):

\$18,075-\$23,944 - Hourly

\$2,937.20-\$3,890.90 - 37.5 Hr. Monthly Salary

\$3,133.00-\$4,150.30 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Assists in coordinating, evaluating and implementing social services programs at a Kentucky Veterans Center; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a master's degree in social work, sociology, psychology or related field.

EXPERIENCE:

Must have three years of professional social work experience.

Substitute EDUCATION for EXPERIENCE:

A bachelor's degree supplemented by two years of professional work experience will substitute for the required master's degree.

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Assists in the development, administration and coordination of facility policies and procedures. Provides professional social work and counseling services to the veterans and staff of the facility. Participates in community planning related to the interests of the facility, and the services and needs of the residents and their families. Monitors the patients' social and emotional state, adjustment to the nursing home environment and the treatment progress. Interviews residents, families, physicians, clergy, social workers and anyone else acquainted with a case to make a psychosocial assessment of an individual. Coordinates patient interaction with family and community support groups to gain the most benefit for veterans. Encourages patients to participate in social and religious activities when appropriate. Interprets social, psychological and emotional needs of the resident for the medical staff and other resident care team members. Assists in obtaining resources from community agencies. Documents psychosocial histories, initial diagnostic impressions, treatment plans, charting of patient's progress, discharge plans and other pertinent data. Provides in service training for employees and others as requested.

UNIQUE PHYSICAL REQUIREMENTS:

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbents working in this job title typically perform duties in an office setting.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.